



Auxilium College (AUTONOMOUS)
(Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle)

Gandhi Nagar, Vellore - 632 006,
Tamil Nadu, South India.

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E-mail :
admin@auxiliumcollege.edu.in
Web Site :
www.auxiliumcollege.edu.in

MEETING: 04

Date: 09.11.2022

Time: 12.30 pm

Venue: IQAC Room

AGENDA:

1. Consolidation of Criteria for AQAR preparation
2. Quiz on NAAC – Question preparation
3. National level Conference – to apply fund from NAAC
4. Road safety quiz
5. Audits by NSF, Coimbatore Green Audit, Energy audit, Enviro Audit, Health Audit
6. Inauguration of the International Eco Club Student Chapter
7. Campus visit

MINUTES OF THE MEETING:

- ★ The meeting started with the prayer and the coordinator greeted the members of the IQAC and ASQC team.
- ★ The coordinator allotted the work for the consolidation of Criteria for AQAR preparation for the academic year 2021-2022. The dates for receiving information from documentation by the respective in-charge staff was finalized as follows.

16.11.2022 – Criteria I & II

17.11.2022 – Criteria III & V

21.11.2022 – Criteria IV & VI

16.11.2022 – Criteria VII

- ★ Consolidation work by IQAC team will be on 23.11.2022 from 01.00 to 02.00pm.
- ★ Reminder was given to the members to prepare questions for quiz and send it on time.



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- ★ The IQAC Coordinator informed that, The Principal of the college, suggested to organize a National level Conference for two days, by applying for fund from NAAC.
- ★ The IQAC Coordinator Dr. Mary Agnes A, congratulated the ASQC members for completing the activities as per the schedule.
- ★ Road safety quiz will be organized on 23.12.2022 from 11.00 to 11.30am as ASQC activity.
- ★ The coordinator congratulated the librarian for conducting the webinar on Research productivity and Institute Intellectual output.
- ★ The coordinator explained about the various Audits to be done by IQAC team in coordination with NSF, Coimbatore on 28.11.2022. The incharges for various audits were informed to the team.

Green Audit – Dr. T. Anitha, Ms. N Shree Rekha
Energy audit - Dr. N.R. Devi, Dr. A.L. Shanthi, Ms. B. Lakshmi Narasu
Enviro Audit – Dr. G. Abi Beulah, Dr. R. Gayathri, Dr. R. Geetha
Health Audit – Dr. A. Mary Agnes, Dr. S. Yuvarani, Ms. R. Deepa
- ★ The inauguration of the International Eco Club Student Chapter will be on 28.11.2022 at 01.00pm in the College Auditorium. Ms. Anitha Daisy Winfred Dept. of English will be doing the Master of Ceremony. The program Schedule and various in-charges were planned.
- ★ The Circular, Agenda, Minutes of the meeting and Action taken report has to be prepared for the meetings conducted for Audits and the in-charge was given to Dr. Gayathiri R. Dept. of Commerce (B&I) and Ms. Anitha S. Dept. of Commerce.
- ★ The IQAC coordinator along with the team planned to go for a campus visit on 14.11.2022 at 12.00 noon from college gate to entire campus.



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- ★ The College has applied for Sustainability index and green audit of higher education - Green Campus Award from Mahatma Gandhi National council of rural education, Department of higher education, Ministry of education Government of India. An MBA student has taken the initiatives as part of her project work.

Members Present:

1. Dr. Mary Agnes A. (IQAC Coordinator)

M. Agnes A.

2. Dr. Abi Beulah G.

Abi Beulah G.

3. Dr. Anitha T.

Anitha T.

4. Dr. Gayathiri R.

R. Gayathiri

5. Ms. Anitha S.

Anitha S.

6. Dr. Shanthi A.L.

Shanthi A.L.

7. Ms. Anitha Daisy Winfred

Anitha Daisy Winfred

8. Ms. Shree Rekha N.

Shree Rekha N.

9. Dr. Lakshmi Narasu B.

Lakshmi Narasu B.

10. Dr. Geetha R.

Geetha R.

11. Ms. Deepa R.

Deepa R.

12. Dr. Yuvarani S.

Yuvarani S.

85. 09/11/23

PRINCIPAL
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.